

IMT BUSINESS SCHOOL, DUBAI FEE POLICY – WEF FROM SUMMER 2019
(AS MENTIONED IN THE STUDENT HANDBOOK)

1. Fees Structure for MBA

The fees and payment plan is as follows:

1. The Total fees has two components – Tuition fees and Administrative fees.
 - Total tuition fees is **AED 94,700** payable in four (4) installments.
 - Total Administrative fees are **AED 10,000** payable in four (4) installments.
2. Registration fee of AED 7,000 (adjustable against Total fees) is to be paid to confirm the seat.
3. A refundable library deposit of AED 1,110 to be paid as part of confirmation of the seat.
4. Any additional charges will be added to the respective installments (Refer to Miscellaneous fees).

Other fees (as applicable): -

1. Residence fees per semester AED13,500 for double occupancy and AED17,250 for single occupancy.
2. Refundable Security deposit for hostel AED 3700
3. Refundable Security deposit for visa AED 2000
4. Medical insurance AED 2038 per year
5. New Visa charges AED 3150 for a year and visa renewal charge AED 2400 for a year.
6. Alumni member fees AED 370

Notes: -

1. Scholarships, if any, will only be applied on Tuition fees only.
2. Administrative fees include student administration services, study materials and library fees.
3. In the case of Repeat / Improvement courses, the student will be charged a fee of AED 2,000 per course (as per notification by an internal committee in May 2014).



2. Fees structure for EMBA

The fees and payment plan is as follows:

1. The Total fees has two components – Tuition fees and Administrative fees
 - Total fees is AED 80,000 payable in five (5) installments
 - Total Administrative fees are AED 8,000 payable in five (5) installments.
2. Registration fee of AED 7,000 (adjustable against Total fees) is to be paid to confirm the seat.
3. A refundable library deposit of AED 1,110 to be paid as part of confirmation of the seat.
4. Any additional charges will be added to the respective installments (Refer to Miscellaneous fees).

Other fees (as applicable): -

1. Residence fees per semester AED 13,500 for double occupancy and AED 17,250 for single occupancy.
2. Refundable Security deposit for hostel AED 3700
3. Refundable Security deposit for visa AED 2000
4. Medical insurance AED 2038 per year
5. New Visa charges AED 3150 for a year and visa renewal charge AED 2400 for a year.
6. Alumni member fees AED 370

Notes: -

1. Scholarships, if any, will only be applied on Tuition fees only.
2. Administrative fees include student administration services, study materials and library fees.
3. In the case of Repeat / Improvement courses, the student will be charged a fee of AED 2,000 per course (as per notification by an internal committee in May 2014).



3. Fee Structure for BSBA

The fees and payment plan is as follows:

1. The Total fees has two components – Tuition fees and Administrative fees.
 - Total fees is AED 145,000 payable in eight (8) installments
 - Total Administrative fees are AED 16,300 payable in eight (8) installments.
2. Registration fee of AED 7,000 (adjustable against Total fees) is to be paid to confirm the seat.
3. A refundable library deposit of AED 1,110 to be paid as part of confirmation of the seat.
4. Any additional charges will be added to the respective installments (Refer to Miscellaneous fees).

Other fees (as applicable): -

1. Residence fees per semester AED 13,500 for double occupancy and AED 17,250 for single occupancy.
2. Refundable Security deposit for hostel AED 3700
3. Refundable Security deposit for visa AED 2000
4. Medical insurance AED 2038 per year
5. New Visa charges AED 3150 for a year and visa renewal charge AED 2400 for a year.
6. Alumni member fees AED 370

Notes: -

1. Scholarships, if any, will only be applied on Tuition fees only.
2. Administrative fees include student administration services, study materials and library fees.
3. In the case of Repeat / Improvement courses, the student will be charged a fee of AED 2,000 per course (as per notification by an internal committee in May 2014).



4. FEE STRUCTURE FOR B.COM

The fee and payment plan is as follows:

1. The Total fees has two components – Tuition fees and Administrative fees.
 - Total Tuition fees is AED 108,000 payable in eight (8) installments
 - Total Administrative fees are AED 12,000 payable in eight (8) installments.
2. Registration fee of AED 5,000 (adjustable against Total fees) is to be paid to confirm the seat.
3. A refundable library deposit of AED 1,110 to be paid as part of confirmation of the seat.
4. Any additional charges will be added to the respective installments (Refer to Miscellaneous fees).

Other fees (as applicable): -

1. Residence fees per semester AED 13,500 for double occupancy and AED 17,250 for single occupancy.
2. Refundable Security deposit for hostel AED 3700
3. Refundable Security deposit for visa AED 2000
4. Medical insurance AED 2038 per year
5. New Visa charges AED 3150 for a year and visa renewal charge AED 2400 for a year.
6. Alumni member fees AED 370

Notes: -

1. Scholarships, if any, will only be applied on Tuition fees only.
2. Administrative fees include student administration services, study materials and library fees.
3. In the case of Repeat / Improvement courses, the student will be charged a fee of AED 2,000 per course (as per notification by an internal committee in May 2014).



5. Bank Details

| | |
|----------------|---|
| Account Name | Institute of Management Technology FZ LLC |
| Bank Name | EmiratesNBD Bank PJSC, Mankhool Branch, Dubai, UAE |
| AED Account No | 1011409872502, (IBAN-AE70 0260 0010 1140 9872 502) |
| USD Account No | 1021409872501, (IBAN-AE35 0260 0010 2140 9872 501) |
| SWIFT Code | EBILAEAD |

Important Notes

1. Student's name should be clearly mentioned in wire transfer.
2. The payment may be done either by cash or credit/debit card or through a Local cheque payable to "Institute of Management Technology FZ LLC" or through Wire Transfer to the above mentioned Bank Account.
3. Bank charges are to be borne by the remitter.
4. IMT Business School Dubai reserves the right to change its fees and will notify all students of changes, if any. The above Fees structure is applicable for the Academic Year 2019-2020.

ADDITIONAL INFORMATION

1. The above Tuition and other fees are applicable to students completing the Program within the normal duration. Should the course of studies be extended, the student will be liable to pay for all additional Tuition and other fees including Residential charges.
2. For any repeat courses, additional fee per course will be charged.
3. In case of repeat of semester, full Tuition & other associated costs (residence, visa, health insurance etc.) will be applicable.
4. In case of suspension, the student will not be eligible for refund on any payment made for that semester irrespective of the balance Semester duration (if any). The amount paid will be considered forfeited and will not be adjusted against any additional period.
5. Students enrolled in Summer Courses will be charged additional Residence fees on a pro rata basis and any other associated costs (if incurred).
6. Students will avail the Residence Hall facilities only for the duration of the Semester. Residence Halls will open for the students two days prior to the commencement of each Semester and the students have to vacate their rooms four days after the end of each Semester.

6. Late Fee Policy

1. It is the responsibility of students to pay all fees on time. Students must plan their finances so that they have sufficient funds to pay their fees before the relevant deadlines.
2. Students who do not pay their fees by the due date of each installment, will be charged a late payment fees after the due date. (Refer to Miscellaneous fees)



3. After four weeks from the Due Date of payment, the student will be automatically withdrawn from the course for which the fees are outstanding and their enrolment will be cancelled.
4. Students will not be allowed to enroll in the subject again that semester or any subsequent semester until all outstanding fees (including any relevant penalty charges) are paid in full.
5. No student will be allowed to attend any Exams, if fees are outstanding.

7. Fee Refund Policy

Withdrawal before the commencement of the Program

1. A fee of AED 4,000 will be deducted from the Registration/confirmation fees Fees against administrative services.
2. The student will be liable to pay any additional cost incurred by the Institute.

Withdrawal within 1st Week of the commencement of the Program

1. 50% of the 1st Semester/Module Tuition fee and Residence fee (if applicable) will not be refunded.
2. Visa and Health Insurance charges will not be refunded.
3. The student will be liable to pay any additional cost incurred by the Institute.
4. Please note that the above Fee Refund policy is applicable irrespective of whether the student attended the classes or not after the commencement of the Program.

Withdrawal after 1st Week of the commencement of the Program:

1. No refund of Total fees of 1st Semester/Module (Tuition fee & Administrative fee) and Residence fee (if applicable) after commencement of the program.
2. Visa and Health Insurance charges will not be refunded.
3. The student will be liable to pay any additional cost incurred by the Institute.
4. To formally withdraw from the program, the student must pay all the due payments to IMT.
5. Please note that the above Fee Refund policy is applicable irrespective of whether the student attended classes or not after the commencement of the Program.

Deferment Option:

1. If a student requests for a deferral of his/her admission, then she/he will have to pay additional charges (please refer Miscellaneous fees).
2. The deferment request is subject to approval from IMT Management.

8. Scholarships

IMT Business School Dubai provides scholarships based on merit and achievements for all Programs.

1. Scholarships/tuition fee waivers/reductions, for the deserving students are applicable on the Tuition fees only.
2. Scholarships/tuition fee waivers/reductions, for the deserving students are applicable for one semester/module only.

3. A student has to apply for scholarships/waivers/reductions, as the case may be, every semester/module.
4. Only one scholarship category/waiver/reductions, as the case may be, can be awarded per student. Early bird rebate is additionally applicable.
5. For BsBA (Regular), BCom (Regular) & MBA (Regular) Programs, merit based scholarship of upto 20% is offered to students who achieve 3.75 CGPA per semester or more.
6. Merit-based scholarship is not offered to EMBA and BSBA (Weekend) Programs.

9. Disputes and Arbitration

The Institute's decision on any and every subject will be final and binding and disputes of any nature will be dealt with under the U.A.E. jurisdiction.