

IMT DUBAI FEE POLICY – WEF FROM FALL 2017

(AS MENTIONED IN THE STUDENT HANDBOOK)

1. Fee Structure for MBA

The tuition fee and payment plan is as follows:

- Total tuition fee is **AED 92,000** payable in four installments
- Confirmation fee of AED 6,000 (which is a part of the tuition fees)
- A refundable library deposit of AED1,000
- Any additional charges will be added to the respective installments.

Other fees (as applicable):-

- Residence fees per semester AED13,000 for double occupancy and AED16,000 for single occupancy.
 - Refundable Security deposit for hostel AED 3500
 - Refundable Security deposit for visa AED 2000
 - Medical insurance AED 1000 per year
 - New Visa charges AED 3000 for a year and visa renewal charge AED 2000 for a year.
 - Alumni member fees AED 150
- * *Tuition fees includes study material, student services and library fees. Scholarships will only be applied towards tuition fees and will not be deducted from student services, library fees or study material which must be paid in full.*
- * *In the case of Repeat / Improvement courses, the students will be charged a fee of AED 2000 per course (as per notification by an internal committee in May 2014).*

2. Fee structure for EMBA

The tuition fee and payment plan is as follows:

- Total tuition fee is **AED 75,000** payable in 5 installments
- Confirmation fee of AED 6,000 (which is a part of the tuition fees)
- A refundable library deposit of AED 1,000
- Any additional charges will be added to the respective installments.

Other fees (as applicable):-

- Residence fees per semester AED 13,000 for double occupancy and AED 16,000 for single occupancy.



- Refundable Security deposit for hostel AED 3500
 - Refundable Security deposit for visa AED 2000
 - Medical insurance AED 1000 per year
 - New Visa charges AED 3000 for a year and visa renewal charge AED 2000 for a year.
 - Alumni member fees AED 150
- * *In the case of Repeat / Improvement courses, the students will be charged a fee of AED 2000 per course (as per notification by an internal committee in May 2014).*

3. Fee structure for MS-PM Program

The tuition fee and payment plan is as follows:

- Total tuition fee is **AED 75,000** payable in 4 installments
- Confirmation fee of AED 6,000 (which is a part of the tuition fees)
- A refundable library deposit of AED 1,000
- Any additional charges will be added to the respective installments.

Other fees (as applicable):-

- Residence fees per semester AED 13,000 for double occupancy and AED 16,000 for single occupancy.
- Refundable Security deposit for hostel AED 3500
- Refundable Security deposit for visa AED 2000
- Medical insurance AED 1000 per year
- New Visa charges AED 3000 for a year and visa renewal charge AED 2000 for a year.
- Alumni member fees AED 150

* *In the case of Repeat / Improvement courses, the students will be charged a fee of AED 2000 per course (as per notification by an internal committee in May 2014)*

4. Fee structure for MS-SCLM Program

The tuition fee and payment plan is as follows:

- Total tuition fee is **AED 75,000** payable in 4 installments
- Confirmation fee of AED 6,000 (which is a part of the tuition fees)
- A refundable library deposit of AED 1,000
- Any additional charges will be added to the respective installments.

Other fees (as applicable):-



- Residence fees per semester AED 13,000 for double occupancy and AED 16,000 for single occupancy.
 - Refundable Security deposit for hostel AED 3500
 - Refundable Security deposit for visa AED 2000
 - Medical insurance AED 1000 per year
 - New Visa charges AED 3000 for a year and visa renewal charge AED 2000 for a year.
 - Alumni member fees AED 150
- * *In the case of Repeat / Improvement courses, the students will be charged a fee of AED 2000 per course (as per notification by an internal committee in May 2014)*

5. Fee Structure for BSBA

The tuition fee and payment plan is as follows:

- Total tuition fee is **AED 144,000** payable in eight installments
- Confirmation fee of AED 6,000 (which is a part of the tuition fees)
- A refundable library deposit of AED1,000
- Any additional charges will be added to the respective installments.

Other fees (as applicable):-

- Residence fees per semester AED13,000 for double occupancy and AED16,000 for single occupancy.
 - Refundable Security deposit for hostel AED 3500
 - Refundable Security deposit for visa AED 2000
 - Medical insurance AED 1000 per year
 - New Visa charges AED 3000 for a year and visa renewal charge AED 2000 for a year.
 - Alumni member fees AED 150
- * *Tuition fees includes study material, student services and library fees. Scholarships will only be applied towards tuition fees and will not be deducted from student services, library fees or study material which must be paid in full.*
- * *In the case of Repeat / Improvement courses, the students will be charged a fee of AED 2000 per course (as per notification by an internal committee in May 2014).*

6. FEE STRUCTURE FOR B.COM

The tuition fee and payment plan is as follows:

- Total tuition fee is **AED 144,000** payable in eight installments
- Confirmation fee of AED 6,000 (which is a part of the tuition fees)

- A refundable library deposit of AED1,000
- Any additional charges will be added to the respective installments.

Other fees (as applicable):-

- Residence fees per semester AED13,000 for double occupancy and AED16,000 for single occupancy.
 - Refundable Security deposit for hostel AED 3500
 - Refundable Security deposit for visa AED 2000
 - Medical insurance AED 1000 per year
 - New Visa charges AED 3000 for a year and visa renewal charge AED 2000 for a year.
 - Alumni member fees AED 150
- * *Tuition fees includes study material, student services and library fees. Scholarships will only be applied towards tuition fees and will not be deducted from student services, library fees or study material, which must be paid in full.*
- * *In the case of Repeat / Improvement courses, the students will be charged a fee of AED 2000 per course (as per notification by an internal committee in May 2014).*

7. Bank Details

Account Name	Institute of Management Technology FZ LLC
Bank Name	EmiratesNBD Bank PJSC, Mankhool Branch, Dubai, UAE
AED Account No	1011409872502, (IBAN-AE70 0260 0010 1140 9872 502)
USD Account No	1021409872501, (IBAN-AE35 0260 0010 2140 9872 501)
SWIFT Code	EBILAEAD

Important Notes

1. Student's name should be clearly mentioned in wire transfer.
2. The payment may be done either by cash or credit/debit card or through a Local cheque payable to "Institute of Management Technology FZ LLC" or through Wire Transfer to the above mentioned Bank Account.
3. Bank charges are to be borne by the remitter.
4. The exchange rate for conversion of USD to AED is taken as 1 USD = 3.65 AED
5. IMT Dubai reserves the right to change its fees and will notify all students of changes, if any. The above Fees structure is applicable for the Academic Year 2017-2018.



ADDITIONAL INFORMATION

1. The above Tuition and other fees are applicable to students completing the Program within the normal duration. Should the course of studies be extended, the student will be liable to pay for all additional Tuition and other fees including Residence.
2. For any repeated course, additional payment of AED 2000 per course will be charged.
3. In case of repeat of semester, full Tuition & other associated costs (residence, visa, health insurance etc.) will be applicable.
4. In case of suspension, the student will not be eligible for refund on any payment made for that semester irrespective of the balance Semester duration (if any). The amount paid will be considered forfeited and will not be adjusted against any additional period.
5. Students enrolled in Summer Courses will be charged additional Residence fees on a pro rata basis and any other associated costs (if incurred).
6. Students will avail the Residence Hall facilities only for the duration of the Semester. Residence Halls will open for the students two days prior to the commencement of each Semester and the students have to vacate their rooms four days after the end of each Semester.

8. Late Fee Policy

1. It is the responsibility of students to pay all fees on time. Students must plan their finances so that they have sufficient funds to pay their fees before the relevant deadlines.
2. Students who do not pay their fees by the due date for each installment, will be charged a Late Fee fine of AED100 for the first week and AED200 for each of the next three weeks from the due date.
3. After four weeks from the Due Date of payment, the student will be automatically withdrawn from the course for which the fees are outstanding and their enrolment will be cancelled.
4. Students will not be allowed to enroll in the subject again that semester or any subsequent semester until all outstanding fees (including any relevant penalty charges) are paid in full.
5. No student will be allowed to answer the Final Exam if any fees are outstanding.

9. Fee Refund Policy

- Withdrawal before the commencement of the Program:
 1. A fee of AED 4000 will be deducted from the Confirmation Fee.
 2. Any costs incurred for Visa / books which has been paid by the student will not be refunded.
- Withdrawal within 1st Week/ session of the commencement of the Program:



1. 30% of the 1st Semester/ module of Tuition and Residence Fee (if applicable) will be forfeited.
 2. Visa charges will be forfeited
 3. Study Material Charges will be forfeited
 4. Health Insurance Charges will be forfeited
 5. Any additional cost incurred by the Institute will be charged
- Withdrawal within 2nd Week/ Session of the commencement of the Program:
 1. 50% of the 1st Semester/ Module Tuition and Residence Fee (if applicable) will be forfeited
 2. Visa charges will be forfeited
 3. Study Material Charges will be forfeited
 4. Health Insurance Charges will be forfeited
 5. Any additional cost incurred by the Institute will be charged
 - Withdrawal after 2nd Week/Session of the commencement of the Program:
 1. There will be no refund of 1st Semester/ Module fee paid. Any semester/module fee dues must be cleared by the student in order to obtain the “No Dues Clearance”.

Please note that the above Fee Refund policy is applicable irrespective of whether the student attended classes or not after the commencement of the Program.

10. Scholarships and Tuition Reductions

IMT Dubai provides scholarships based on merit and achievements for all programs.

1. Scholarships for all programs are on first semester/module fee payment only.
2. Only one scholarship category can be awarded per student.
3. For BSBA & MBA, there will be continuing merit based scholarship offered of 20% if students achieve more than 3.74 CGPA per semester. This is applicable to only tuition fee.
4. NO continuing merit based scholarship for EMBA & MS students.

11. Disputes and Arbitration

The Institute’s decision on any and every subject will be final and binding and disputes of any nature will be dealt with under U.A.E. jurisdiction.